



北京市中芯学校 Beijing SMIC Private School

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Chinese Track English Language Arts & Oral English Teacher

General Requirements:

- Create lesson plans and modify throughout the year. Utilize various curriculum resources in planning.
- Observe and evaluate student's performance through varied assessments.
- Grade papers, tests and homework in a timely manner.
- Maintain grade books, especially online.
- Create a positive educational climate and manage student behavior in the classroom.
- Communicate clearly in and out of the classroom with students and parents.
- Attend staff meetings and professional development sessions.
- Learn through observations of self and of peers.
- Participate in school wide events such as the Charity Fundraiser, Sports Day, student recruitment, etc.

English Language Arts:

SMIC's Chinese Track ELA program is an intensive, all-English bridge to improved vocabulary, reading comprehension, and composition skills. Its purpose is to prepare students for international school or overseas studies. Facilitate intensive academic vocabulary development.

- Teach students about the structure and content of the English language, including proper grammar, spelling, and sentence structure.
- Develop a culture of reading through novel studies, and free reading of both classics and contemporary novels.
- Help students interpret a variety of texts including literature, poetry, history, and science.
- Develop students' composition skills including narratives, research reports, literary analysis, and essays.
- Equip students to learn through collaboration.

Oral English:

SMIC's Chinese Track OE program is a cooperation between a local teacher and a foreign teacher. The local teacher uses one class period to focus on reading and writing competencies while the foreign teacher uses another class period to focus on the oral and listening competencies.

- Provide multiple opportunities for students to produce English orally.
- Model proper English at all times to improve student listening skills.
- Cooperate with Standard English Teacher to enhance student learning.

Education and Work Experience Requirements

- Native English speaker preferred
- Bachelor's degree in Education or English, Early childhood, curriculum preferred
- Teacher license/certificate or 120 hours TEFL/TESOL certificate
- At least 2 years teaching experience in an educational setting preferred